



Arunachal Pradesh Information Commission ITANAGAR

APIC-02-Circular-2026

dated the Itanagar, 02-09-2026

To

All the Deputy Commissioners
Districts of Arunachal Pradesh

Subject: Furnishing of Department-wise Official E-mail IDs and Updated Details of First Appellate Authority (FAA), Public Information Officer (PIO) and Assistant Public Information Officer (APIO) – reg.

Sir/Madam,

I am directed to request you to furnish the **updated and complete details of all Departments/Offices functioning within your District**, including the **official e-mail ID of each Department/Office** and the details of the designated **First Appellate Authority (FAA), Public Information Officer (PIO) and Assistant Public Information Officer (APIO)** under the Right to Information Act, 2005.

The information is required to update and maintain the records of the Arunachal Pradesh Information Commission and to facilitate effective communication and implementation of the provisions of the Right to Information Act, 2005.

You are, therefore, requested to furnish the information in respect of **all Departments/Offices functioning in the district**, including District-level Offices, Divisional Offices, Sub-Divisional Offices, Blocks and other concerned offices, in the following format:

SL.No	Name of Department/Office Official E-mail ID of Department/Office	Designation of FAA, E-mail ID	Designation of PIO, E-mail ID	Designation of APIO, E-mail ID

It is further requested that the information furnished may be **verified and duly authenticated by the concerned Head of Office/Department**, so as to ensure that the details of FAA, PIO and APIO are Correct and valid.

In case any Department/Office does not have a designated APIO, the same may be clearly mentioned as **"Not Designated"**. Similarly, where any post is vacant, the same may be indicated as **"Vacant"**, along with the details of the officer presently holding additional charge, wherever applicable.

The updated information may kindly be furnished to the Arunachal Pradesh Information Commission **within 15(Fifteen) Days** from the date of receipt of this letter, both in **soft copy (Excel format)** and **hard copy**, for necessary updating of the Commission's records.

The information may also be forwarded through the official e-mail of the concerned District Administration/Department to the Commission at arunachal.ic@gmail.com.

This may be treated as **MOST URGENT**.

Yours Sincerely,

Registrar
Arunachal Pradesh Information Commission
Itanagar
(Sode Potom) Registrar
APIC, Itanagar

APIC-02-Circular-2026 / 602

dated the Itanagar 03/09/ 2026

Copy to: -

1. All the PS of SCIC, SICs, APIC, for information, please.
2. Office Copy.

(Sode Potom) Registrar
APIC, Itanagar